
COUNCIL

BULLETIN

Issued Week Ending Friday, 11 September 2020

Epping Forest District Council
www.eppingforestdc.gov.uk

Compiled, designed and produced by
Member Services

Contact: Kim Partridge
Telephone: 01992 564443



PART A - FORWARD DIARY

Key to abbreviations:

CC	Council Chamber	Cab Off	Cabinet Office
CR1	Committee Room 1	CONF	Conference Room (1st floor)
CR2	Committee Room 2	CH OFF	Chairman of Council's Office
MR	Members' Room	TR RM	Training Room
TBD	To be decided	HEM	Hemnall Street Offices.
TBN	To be noted	HH	Homefield House
TBC	To be confirmed	VM	Virtual Meeting
DPCC	Debden Park Community Centre	NWA	North Weald Airfield

Other venues are shown in full.

Currently meetings are subject to change, postponement or cancellation.

Many meetings will be held virtually but Democratic Services will advise arrangements for individual meetings.

Week One: 14 September 2020 – 20 September 2020

Monday 14 September	7.00pm	Cabinet	
Tuesday 15 September	7.00pm	Stronger Communities Select Committee	
Wednesday 16 September	7.00pm	District Development Management Committee	
Thursday 17 September			
Friday 18 September			
Saturday 19 September			
Sunday 20 September			

Week Two: 21 September 2020 – 26 September 2020

Monday 21 September	5.00pm	Qualis Board Member Interviews	
Tuesday 22 September	10.00am 5.00pm	Licensing Sub-Committee Qualis Board Member Interviews	
Wednesday 23 September	7.00pm	Area Planning Sub Committee South	
Thursday 24 September	7.00pm	Leisure Management Contract Board	
Friday 25 September			
Saturday 26 September			
Sunday 27 September			

Week Three: 28 September 2020 – 4 October 2020

Monday 28 September	7.00pm	Audit & Governance Committee	
Tuesday 29 September	7.00pm	Stronger Place Select Committee	
Wednesday 30 September	7.00pm	Area Plans Sub-Committee East	
Thursday 1 October	6.00pm	Executive Briefing	
Friday 2 October			
Saturday 3 October			
Sunday 4 October			

Week Four: 5 October 2020 – 11 October 2020

Monday 5 October	7.00pm	Joint Consultative Committee	
Tuesday 6 October	10.00am	Licensing Sub-Committee	
Wednesday 7 October	7.00pm	Area Planning Sub Committee West	
Thursday 8 October			
Friday 9 October			
Saturday 10 October			
Sunday 11 October			

PART B - ESSENTIAL INFORMATION

Committee Management System

The members' extranet facility for the Modern.Gov system is available at:

<https://eppingforestextranet.moderngov.co.uk/extranet>

Members may wish to save this link on their computer or mobile devices. Queries concerning login and password details for the extranet should be addressed to the Democratic Services Manager.

Constitution

The Council's Constitution is available at:

<https://rds.eppingforestdc.gov.uk/ieListMeetings.aspx?CId=638&Info=1>

Queries concerning the Constitution should be addressed to the Democratic Services Manager

ECC Highways Portal

Up to date details of all Highways work is available at:

<https://www.essexhighways.org/Transport-and-Roads.aspx>

Member Contact

Please be aware that all Member queries should be addressed to membercontact@eppingforestdc.gov.uk as this will ensure that your query or question is properly logged and chased up if you have not received a response within 5 days.

PART C - GENERAL INFORMATION

1. JACK COOPER - MEMBER CONTACT AND DIGITAL INCLUSION TEAM MANAGER

Please be advised that Jack Cooper is now in post. Jack replaces Louise Warren as Member Contact and Digital Inclusion Team Manager

Jack can be contacted on 01992 564000 ext 2527 or jcooper@eppingforestdc.gov.uk

2. IT FAULTS

Members please can you log any IT fault you have through calling our service desk on 01992 564888, please do not contact Democratic services or anyone else directly as this will result in your enquiry taking longer to be resolved.

If your enquiry relates to your iPad please contact either Jack Cooper or Will Defoe to receive further assistance.

(Further information: Jack Cooper tel: 01992 564000 ext 2527)

3. ECC HIGHWAYS HIGHLIGHTS BULLETIN (Pages 13 - 18)

Please see attached.

4. MEMBER ICT EXPERIENCES AND SUGGESTIONS SURVEY

Will Defoe will be contacting all Members regarding their experience using the Council's ICT equipment and software, to gain their overall user experience of the technology being provided.

If you have any suggestions for improving the service ICT provides for Members, we would like you to share your ideas.

Your invaluable feedback will be explored so improvements can be made to the service ICT provides for you.

Will is happy to speak over the phone/MS Teams/email to discuss this at a convenient time including the evenings and weekends.

(Further information: Will Defoe ext 4295)

5. CHANGES TO THE FLEXIBLE SECURE TENANCY AGREEMENT

In response to recent legal changes, the Council's Flexible Secure tenancy Agreement has been amended with effect from Monday 24th August 2020, to include a forfeiture and break clause.

This change is not retrospective.

In addition, both the Flexible Secure Tenancy Agreement and the Secure Tenancy Agreement now include a requirement for tenants to advise the Council should they acquire an interest in property. This is further to the Cabinet Decision on 20/07/2020.

If you would like any further information, please send your queries to contactus@eppingforestdc.gov.uk

6. PRESS RELEASE REGARDING HOUSING REPAIRS TEAM MOVE TO QUALIS (Pages 19 - 20)

Please find attached the press release that will be sent out to week beginning 7 September 2020 to inform the public about the council's housing repair team moving over the Qualis Management Ltd from Monday 28 September.

7. CIPFA - SPECIAL COUNCILLOR WEBINAR CONFERENCE - UNDERSTANDING THE IMPACT OF COVID-19 ON YOUR' COUNCIL (Pages 21 - 22)

Please see attached invite.

Any Councillors who would like to attend should register directly with the provider.

8. BETTER HEALTH FESTIVAL (Pages 23 - 30)

Please find attached details of the Better Health Festival.

This is happening in the areas of Ongar and Waltham Abbey in response to a Community Consultation the Community Health and Wellbeing team took out in July, to see how our residents were feeling during lockdown.

(Further information: Vanessa Gayton ext 4559)

9. CHAIRMAN'S DIARY

None this week

LICENSING ACT 2003

Please be advised that the Licensing Unit has received the following application for a Premises Licence made under the Licensing Act 2003:

Applicant name: Sarwar Trading Ltd

Address of Premises: Post Office, 7 Queens Road, Buckhurst Hill, Essex, IG9 5BZ

Brief details of the natures of the application:

Currently the premises host a Post Office, as well as a convenience store offering Greeting Cards, Stationary, Confectionary, Crisps, and Soft drinks.

With the new premises licence, the shop will offer alcoholic drinks and beverages to customer only to buy but not to consume inside the premises.

Sale of Alcohol is the only licensable activity being applied for.

Monday – Saturday between 09:00 hrs and 19:00 hrs.

Consultation Period: From: 8th September 2020 To: 6th October 2020

Officer in charge: Hannah Gould

Applicant name: Ozer Hygiene Ltd.

Address of Premises: Farand Bar & Kitchen, First Floor, 24A Sun Street, Waltham Abbey, Essex, EN9 1EE.

Brief details of the natures of the application:

Restaurant & Bar serving Asian/British cuisine. Looking to include the sale of cocktails and high-quality wines

Application for the sale of alcohol for consumption on the premises.

Monday to Sunday 11:30 hours to 22:45 hours

New Year's Eve 11:00 hours to New Year's Day 02:00 hours

Consultation Period From: 8th September 2020 To: 5th October 2020

Officer in charge: Hannah Gould

Please ensure that any comments/objections are received by the Licensing team on or before the consultation end date.

Manager
Licensing Team

Kim Tuckey 01992 564034
licensing@eppingforestdc.gov.uk

PLANNING

1. Appeals Lodged

EPF/1072/20 Scathes Matching Green CM17 0P - Application for Variation of Condition 2 'plan numbers' for EPF/2975/17. (Demolition of an existing house in-conservation area & erection of a replacement dwellinghouse) – Written reps – Zara Seelig ext. 4379

2. Forthcoming Planning Inquiries/Hearings

EPF/1649/17 – White Rose Curtis Mill Lane Stapleford Abbots RM3 1HS – Re determination appeal by new Inspector- date to be arranged.

3. Enforcement Appeals

None this week

4. Appeal Decisions

EPF/1629/19 - The Barn 5 Chambers Manor Mews Epping Road Epping Upland CM16 6NZ - Proposed new dwelling – Dismissed

5. Tree Preservation Orders

None this week

6. S106 Agreements

None this week

7. Changes to Planning Systems

None this week

PORTFOLIO HOLDER DECISIONS

The notification of decisions taken by individual Portfolio Holders is no longer included in the Council Bulletin.

All members of the Council receive automatic email notification of the publication of each individual Portfolio Holder decision and the call-in period for each decision commences immediately. Members wishing to call-in a decision should complete the attached call-in form and return it to Democratic Services before the expiry of five working days following the publication date of the decision. Members should refer to the Constitution (Article 6 - Overview and Scrutiny) for the rules of call-in.